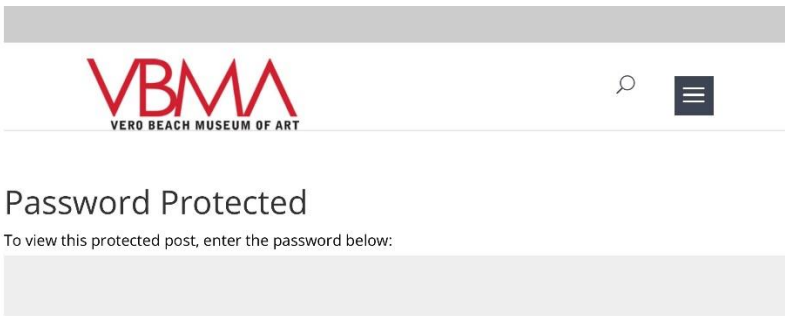
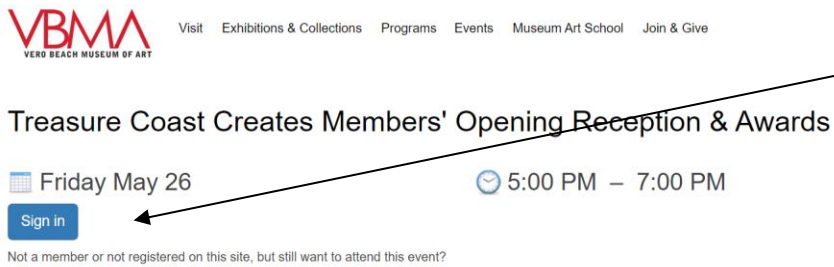


# TROUBLESHOOTING REGISTRATION FOR WEBFORMS

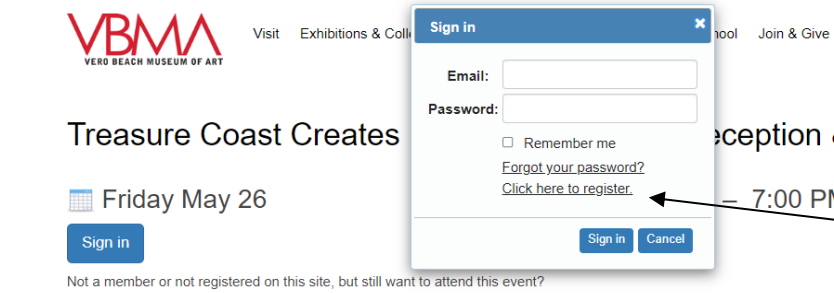


Once you click the reservation button you will see the Password Protection.

The password is the **invitation password** on the Evite **NOT** your personal password.



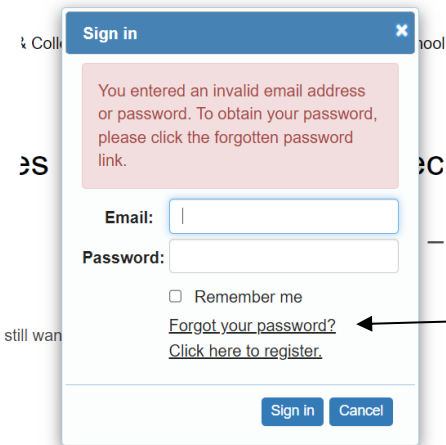
Click to sign in.



For first time registrants, you must choose [Click here to register](#) to start a webform account.

If you already have a webform account, sign in with your email address and personal password. **DO NOT** click on [Click here to register](#).

**If your password is successful, skip to page 3 for further instructions.**



If you forgot your password, you will have to reset it. Click [Forgot your password?](#). This will take you to Recover Password.

Remember to write down your VBMA webform's password and retain it for next time you sign up for a program or exhibition opening.

# TROUBLESHOOTING REGISTRATION FOR WEBFORMS

## Recover Password

Forgot your password?  
Enter the email address you used to sign up and we'll send you a reset link.

**Email:**

Put in your email address and click submit. You will receive an email to reset your password.

Please check your junk or spam folder for reset email.

Click on the link.



Thu 5/4/2023 11:42 AM

Vero Beach Museum of Art <masregistrar@vbmuseum.org>

Forgotten password request

To

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Dear

You requested that your Vero Beach Museum of Art password be reset.

Click on the link below to enter your new password.

<https://16485.blackbaudhosting.com/16485/page.aspx?pid=208&tab=501&key=2fbd2763-5ed5-4267-852b-a314acdf1b5d>.

Thank you,

Vero Beach Museum of Art

Create a NEW password, confirm your password and click submit.

(Please follow the instructions carefully when submitting a new password).

Reset your password  
Enter a new password and click Submit.

**New password:**

**Confirm new password:**

The password must be at least 12 characters in length and must contain at least one numeric, one special character (such as \$, #, %, \*) and one lowercase letter or one uppercase letter.

The password cannot contain your name(s), username or organisation name in any text direction.

Reset your password  
Enter a new password and click Submit.

**New password:**

**Confirm new password:**

The password must be at least 12 characters in length and must contain at least one numeric, one special character (such as \$, #, %, \*) and one lowercase letter or one uppercase letter.

The password cannot contain your name(s), username or organisation name in any text direction.

Password updated successfully!

**IMPORTANT!**

When a new password is accepted it will tell you at the bottom. Please do not reset your password again. You can leave this page and return to the Registration Page.

On the Registration page, click REGISTER.

### Treasure Coast Creates Members' Opening Reception & Awards

Friday May 26

5:00 PM – 7:00 PM

Member

Register

Fill out the information. Please make sure to fill out all areas of the form with the red asterisk. \*  
Click on Add to cart.

### Treasure Coast Creates Members' Opening Reception & Awards

Friday May 26

5:00 PM – 7:00 PM

Member

Update quantities

#### Registrant 1: Member

First name:\*

Country:\*

Last name:\*

Address:\*

Phone:

City:\*

Email:\*

State:\*

Use this as my billing information

ZIP:\*

Add to cart

# TROUBLESHOOTING REGISTRATION FOR WEBFORMS

## Event Registrations

Complete the second page of registration and click Check Out.

Treasure Coast Creates Members' Opening Reception & Awards - Member

Friday, May 26, 2023 5:00 PM  
Member only event  
1 at \$0.00

Remove \$0.00

**Total: \$0.00**

If applicable, your ticket(s) will be delivered via an eTicket. Please see your confirmation email for more information.

If you have a discount code, enter it here:

Apply

### Personal Information

Title:

Country:\*

First name:\*

Address:\*

Last name:\*

City:\*

Phone:\*

State:\*

Email:\*

ZIP:\*

Check out

Once you check out, you will see a message informing you that a confirmation email is on the way.

Dear

Thank you for your recent purchase from the Vero Beach Museum of Art.

Below is a summary of your purchase. You should also receive a confirmation email shortly.

If you do not receive a confirmation email, please check your junk/spam folder. If you should need additional information or assistance, please contact 772.231.0707 during our hours of operation and listen for the appropriate extension number to contact. Make sure you have your reference your order number 12452022.

We look forward to seeing you soon.

## Event Registrations

Treasure Coast Creates Members' Opening Reception & Awards - Member  
Friday, May 26, 2023 5:00 PM  
Member only event  
1 at \$0.00

\$0.00

**Total: \$0.00**



Vero Beach Museum of Art <masregistrar@vbmuseum.org>  
The Vero Beach Museum of Art, Inc - eTickets

To

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Your ticket will automatically be in the membership app on your smart phone or you can print out a ticket via the link.

Thank you so much for your order. Your tickets are now available [on this web page](#). If you have any questions about your tickets, please contact us with order number 12452022.