



Temporary Art Zone Facilitator

June 1, 2025 - August 8, 2025

Job Summary:

The Art Zone Facilitator is the primary point of contact for visitors to the VBMA's children's interactive area, the Art Zone, and facilitates the use of this space, answers questions about educational programs, and assists patrons throughout their visit.

Essential Duties & Responsibilities include the following, but not limited to:

- Provide excellent customer service – greet and assist with the use of Art Zone didactics, and inform patrons of Art Zone policies and procedures
- Facilitate connections for families between Art Zone didactics and artwork in museum galleries
- Collaborate with the Public Programs Manager on refreshing Art Zone toys and books in connection with loaned artworks or rotating special exhibitions
- Assist teaching artists, education staff, and volunteers during scheduled programs in the Art Zone
- Stay current with weekly and monthly educational programs, including family programs and art school classes geared towards families
- Maintain cleanliness and tidiness of toys, books, furniture
- Report technical issues with Art Zone equipment and maintenance needs to the Public Programs Manager or other education staff
- Communicate any security needs with guards and/or supervisors
- Maintain a solid understanding of the Museum's policies and procedures as they relate to the access and use of the Art Zone
- Assist with other duties deemed appropriate by the Public Programs Manager

This list is not intended to be all-inclusive, and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities, as necessary.

Qualifications:

- High school diploma or GED preferred
- Good communication and organizational skills
- Patience and aptitude for working with children and families
- Knowledge of developmental milestones for children
- Level 2 Background Check Required

Training and support will be provided for all aspects of the job.

Working Conditions and Physical Requirements:

- Able to meet and perform the physical requirements and to work effectively in an environment which is typical of this position.
- Frequent lifting, bending, climbing, stooping, and pulling. Frequent repetitive motions.
- Continuous standing and walking.

Starting hourly wage: \$13.00

The Vero Beach Museum of Art is an Equal Opportunities Employer and seeks diversity in its workforce. The Museum is committed to attracting, retaining, developing and promoting the most qualified employees without regard to race, color, sex, age, religion, national origin, ancestry, sexual orientation, pregnancy, gender identity or expression, physical or mental disability, or past, present, or future service in the uniformed services of the United States, or any other characteristic prohibited by federal, state, or local law.

If you or anyone you know is interested in this position please email your resume and cover letter to Danielle Elliott at delliott@vbmuseum.org.